



# Perfect Practice®

## What can you do with Perfect Practice®

### Case Management?

- Tame the "paper chase"
- Streamline the intake process
- Enter data once
- Organize case information with customized questionnaires
- Avoid missing deadlines
- Prioritize workloads
- Manage discovery more effectively
- Access case information instantly when taking phone calls
- Be more effective in negotiation process
- Generate documents/document packages with just a few keystrokes
- Catalog documents and images related to each case
- Maintain group and personal calendars
- Track case costs, liens, medical specials, time, pleadings, evidence, etc.
- Use Settlement Calculator to create settlement statement automatically
- Improve existing client relations
- Boost your new client marketing effort
- Export data to BlackBerry™, Palm™ and other PDA devices via Outlook™ interface.
- E-Billing Interfaces including Countrywide™, iClear™ DoubleTime™ and others

And so much more...

ADC Legal Systems, Inc  
1209 Edgewater Drive  
Orlando, FL 32805  
(407)843-8992

## Leverage Your Technology Investment Work Smarter, Not Harder with Perfect Practice® Case Management

If the computers in your office are just being used as glorified typewriters and day planners you're not realizing much return on your technology investment.

Or you may have a "case management" program installed and find that it isn't delivering the results that you had hoped for.



Perfect Practice® was a pioneer in the development of legal case management systems back in the mid 1980s. Packed with features, based on years of input from existing clients, Perfect Practice® offers a field-tested solution for successful law practice management.

A Case Management System needs to adapt to your firm, not the other way around. The flexible architecture of Perfect Practice® is designed to accommodate practically any area of law, without custom programming.

### Case Management System

- Clients/Matters/Parties Databases
- Conflict Checking & Relationships
- DOCUTRAC™ – Document Generator with letters, document packages, pleadings works with MS Word or WordPerfect
- Document and Images Management
- Unlimited user-defined questionnaires
- Tag one entity to another
- Activity Tracking
- Group and individual calendaring
- Scheduler with notes, to-dos, appointments, time, phone messages, e-mail & activity log
- Open time slot search
- Appointment conflict warning
- Outlook/PDA Interface

Our clients have been able to successfully realize the productivity gains they were hoping for with the implementation of Perfect Practice®. No brag, just fact.

See what  
Perfect Practice® can do for your  
firm.



For a free demonstration

Visit us at [www.perfectpractice.com](http://www.perfectpractice.com) or call 1-888-843-8992